



Fun4All

AGM

2 September 2013 at 6.00pm

Rotary Hall, Station Hill, Chippenham, SN15 1EG

Agenda

- **Welcome & introductions**
- **Apologies**
- **Approval of Minutes for AGM 3 September 2012**
- **Executives reports on year 2012-2013**
 - . **Chair**
 - . **Secretary**
 - . **Treasurer**
- **Election of Committee members to Roles (T = Trustee)**
 - . Chair (T)
 - . Secretary (T)
 - . Treasurer (T)
 - . 2 Additional Trustees (T)

Other Roles

 - . Activities
 - . Bookings
 - . Publicity
 - . Membership Liaison
 - . IT Support
 - . Social Media
 - . Fundraising
 - . Welfare
 - . Office Administration
 - .
- **Explanation of Fun4All revised Constitution**
 - . Committee Structure



- . Allowable Expenses
- . Examples of Documentation (if required)
- .
- **Progress Updates**
 - . Registered Charity Status
 - . Funding Applications and Opportunities
 - . Planned Activities
 - . Booking
 - . Publicity
 - . Communication with members
- **Website Content**
 - . Ideas
 - . Inclusion of Committee Members – Photo & short pen portrait
 - . Posting of comments by the members
- **AOB**
- **Date of next meeting**